

Proposed Resolution Adopting Fire Pit Permit Form and Fee Schedule

WHEREAS Ordinance 17 for the Village of Elberta was amended at the Regular Village Council Meeting of August 21, 2014 to add a provision for special permits for burning;

BE IT RESOLVED that the fees collected for the fire pit and burning permits shall go into the Village General Fund.

BE IT FURTHER RESOLVED that beginning October 1, 2014, the special fees burning within the Village limits shall be as follows:

Special permit for use of a fire pit on Private Property: \$50, renewable each year on March 1.

Special permit for use of a fire pit on private property between October 1, 2014 and February 28, 2015: \$25, not renewable.

Special permit for burning on Village property in conjunction with a special event: \$50, single use/event only.

BE IT FURTHER RESOLVED that beginning October 1, 2014, the attached forms shall be used for the special use permits.

BE IT FURTHER RESOLVED that a copy of the amended Ordinance 17 be included with the fire pit permit forms and that said forms shall be available in the village office and downloadable from the Village Website on or before September 1, 2014.



FIRE PIT PERMIT

Upon inspection, permission is hereby granted to _____ of
Print Name of Applicant/Owner

_____ for an approved fire pit.
Property Address where fire pit is located

This permit is valid from ____/____/20____ to February 28, 20____.
M D Y

Signature of Applicant

Mailing address for Permit

Fire Chief

Elberta DPW Superintendent

Violations of the Elberta Burn Ordinance are subject to penalty and may also result in this permit being revoked. This permit is non-transferable and must be renewed annually. Permittee as well as water hose or operable fire extinguisher, must be on site at all times.

Form Effective 08/22/2014

Instructions for completing form: Applicant to complete shaded sections and call the Frankfort Fire Department at 231-352-9005 to arrange for a fire pit inspection. Applicant is responsible for obtaining the Fire Chief approval, Fire Chief to complete dates. After obtaining Fire Chief approval, applicant to sign and mail to, or drop off at Village office with fee. A copy of the approved permit will be mailed to address provided. The original shall be retained on file at the Village Office.

Village Office

151 Pearson Street · PO Box 8 · Elberta, Michigan 49628-0008
Phone: 231-352-7201 · Fax 231-352-4033



SPECIAL EVENT BURN PERMIT

Upon review of event plans, permission is hereby granted to _____
Name of event organizer

to burn appropriate materials (refer to Burn Ordinance) for recreational use at:

_____, between the hours of _____am/pm and
Name of Park/Facility

_____am/pm on / / /20 .
M D Y

The Village DPW Superintendent or authorized representative, named here:

_____ will be present for the duration of the burning.

Print name of authorized representative

_____ Signature of Applicant
_____ Mailing address for Permit

Fire Chief

Elberta DPW Superintendent

Attach a written description of the planned burn event including specific location within park/facility, materials to be burned, and fire extinguishing provisions to be on hand. This permit is non-transferable.

Form Effective 08/22/2014

Instructions for completing form: Applicant to complete shaded sections along with a written description. Applicant to contact the Frankfort Fire Department at 231-352-9005 to arrange a review of the plan. Applicant is responsible for obtaining the Fire Chief approval. After obtaining Fire Chief approval, applicant to sign and mail to, or drop off at Village office with fee. A copy of the approved permit will be mailed to address provided. The original shall be retained on file at the Village Office.

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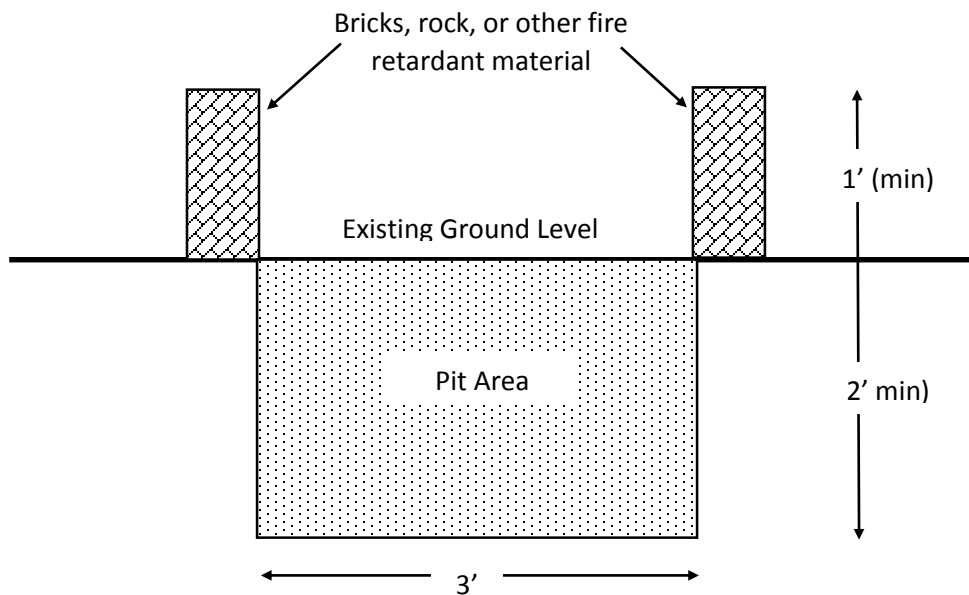
Fire Pit Fee Schedule

Fire pit on Private Property: \$50, renewable each year on March 1.

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Example of Fire Pit Cross Section



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