

THE BENZIE COUNTY BOARD OF COMMISSIONERS
April 2, 2013

The Benzie County Board of Commissioners met in a regular meeting on Tuesday, April 2, 2013, at the Benzie County Government Center, Beulah, Michigan.

The meeting was called to order by Chairman Donald Tanner at 9:00 a.m.

Present were: Commissioners Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse
Absent: None

The invocation was given by Commissioner Kelley followed by the pledge of allegiance.

Agenda:

Motion by Bates, seconded by Kelley, to approve the agenda as presented. Motion carried. Ayes: Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Motion carried.

Minutes:

Motion by Walterhouse, seconded by Griner, to approve the regular session minutes of March 26, 2013 as amended, changing 0.8% to 8% on page 3. Ayes: Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Motion carried.

9:03 a.m. Public Input

J. Douglas Holmes, Gordon Lee Dean, Gaylynn Howton and Rev. Steven Thompson all spoke regarding the International Property Maintenance Code.
Steve Cridler spoke regarding code inspections by Benzie County.

9:16 a.m. Public Input Closed

ELECTED OFFICIALS & DEPT HEAD COMMENTS:

Sheriff Schendel, talked about the audit report to be given later in this meeting; there was a request by the Board Chair for information from counsel regarding the relationship of the Sheriff to the county board and between the townships and villages; he provides additional information that he had.

Craig Johnson, EMS Director, requests wage scale adjustment for the EMS secretary to the union secretary wage and reduce her hours from 48 to 40 but allow her to obtain overtime at the same rate if needed as an EMT; requests up-front payment for an employee to attend Paramedic training in the amount of \$7,500 -- the advisory board has discussed this; it is an 18 month course.

Comm Bates indicates that this is an exception to the policy to pay up front; the advisory board feels we should move forward.

Bob Roelofs, Veterans Affairs, states that the Veteran's Affairs committee held their first meeting yesterday; he was elected Chair and Art Melendez has been elected Secretary; they will continue to meet the first Monday of each month.

Jaime Croel, Animal Control Officer, states that things have been slow lately; ACO Advisory meeting is scheduled for April 9 at 4:00 p.m.; they will hold interviews tomorrow for the cleaning position.

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COUNTY ADMINISTRATOR'S REPORT

Chris Olson, County Administrator, says thank you to Frank Post for having two vehicles placed on MiBid and receiving high bids of \$4,800 and \$7,657; we will sell three more vehicles in the near future; funds will go back in the building department fund where the vehicles were originally purchased.

He provides the building department report; the state is increasing their fees, but AGS will remain the same as currently through the remainder of the budget.

Motion by Walterhouse, seconded by Rineer, to adopt Budget Amendment #4 as follows:

Increase Revenues:

101-253-620.00	Administrative Fees – Grants and taxes	\$25,000
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Increase Expenses:

101-966-999.00	Contingency	\$25,000
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Roll call. Ayes: Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None
Motion carried.

Motion by Walterhouse, seconded by Bates, to adopt Budget Amendment #5 as follows:

Increase Revenues:

101-426-539.00	Emergency Management State Operating Grant	\$ 3,100
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Reduce Expenses:

101-966-999.00	Contingency	(\$20,200)
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New Expenses:

101-172-970.12	Equipment – Capital (filing cabinet)	\$ 800
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101-267-850.00	Telephone (Prosecutor cell phone)	\$ 400
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101-426-703.00	Wages	\$ 17,000
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101-426-723.00	Overtime	\$ 1,000
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101-426-725.00	Fringe Benefits	\$ 3,000
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101-426-850.00	Telephone (cell/hotspot capability)	\$ 800
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		<u>\$ 23,300</u>
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Roll call. Ayes: Bates, Griner, Rineer, Tanner, Tucker and Walterhouse Nays: Kelley Motion carried.

Frank Post, Emergency Management, provides his activity report for March 2013; provides Local Planning Team meeting minutes of February 28, 2013

Motion by Walterhouse, seconded by Griner, to accept the supplemental 2010 and 2011 Emergency Management Preparedness Grant in the amount of \$613.00 for 2010 and \$2,571.00 for 2011, for a total of \$3,184.00, authorizing the chairman to sign. Roll call. Ayes: Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Motion carried.

FINANCE

Motion by Walterhouse, seconded by Kelley, to authorize payment of the bills from March 27, 2013 to April 2, 2013 in the total amount of \$153,707.63 as presented. Roll call. Ayes: Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Motion carried.

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Michelle Thompson, County Treasurer, presents a cash fund summary report with three funds in a deficit; yesterday was foreclosure of the 2010 and 2011 and there were 19 parcels that were foreclosed on.

Comm Bates asks if the Maples – are we still cash-flowing their payroll.

Michelle reports that we are, but there are reimbursing regularly.

10:01 a.m. Recess

10:16 a.m. Reconvene

PERSONNEL

Brownfield Authority: The committee will consist of seven members in total.

Motion by Walterhouse, seconded by Bates, to appoint Ron Evitts for a three-year term; Michelle Thompson for a three-year term; Roger Griner for a two-year term; Sue Meredith for a two-year term; Marcia Stobie for a one-year term and Don Tanner for a one-year term to the Brownfield Authority. Ayes: Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Motion carried.

Veteran's Affairs: Motion by Rineer, seconded by Walterhouse, to appoint Bob Roelofs as liaison to the Grand Traverse Veteran's Affairs committee. Motion carried. Ayes: Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Motion carried.

Motion by Kelley, seconded by Walterhouse, to appoint Glen Rineer as the commissioner liaison to the Grand Traverse Veteran's Affairs Committee. Ayes: Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Motion carried.

Benzie Transportation Authority: The committee of Bates, Kelley and Walterhouse will be scheduling interviews – there are now four applicants.

Michelle Thompson introduces the new Chief Deputy County Treasurer, Amy Herczak.

Jury Board: Motion by Walterhouse, seconded by Griner, to re-appoint Jean Bowers to the Jury Board for a six-year term upon recommendation of Judge Batzer, expiring April 30, 2019. Ayes: Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Motion carried.

Betsie Valley Trail Management Committee: Motion by Tanner, seconded by Walterhouse, to re-appoint Michael Foust to the Betsie Valley Trail Committee, as the Village of Thompsonville appointee, for a three-year term expiring April 20, 2016. Ayes: Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: Bates Motion carried.

Benzie-Leelanau Health Dept Board of Appeals: Motion by Walterhouse, seconded by Griner, to re-appoint Mary Pitcher to the Benzie-Leelanau Health Dept Board of Appeals for a two-year term, expiring February 1, 2015. Ayes: Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Motion carried.

Chairman Tanner asks that a memo be sent to all employees regarding Maridee being the contact for all human resources and personnel issues.

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ACTION ITEMS

International Property Maintenance Code: Motion by Kelley, seconded by Bates, to disband the International Property Maintenance Code committee and let the townships deal with the issue as they need. Ayes: Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Motion carried.

EMS Clerical Wage: Motion by Bates, seconded by Walterhouse, to increase the hourly wage of the EMS Clerical position to \$14.56 per hour and reduce the hours from 48 to 40 hours per week, as recommended by the EMS Advisory Committee.

Maridee Cutler asks why she wouldn't be paid the EMS wage if she is doing EMS duties. It is fairer for the other EMTs in those positions.

Roll call. Ayes: Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Motion carried.

EMS Educational Funding: Motion by Bates, seconded by Tucker, to approve up to \$7,500 as the full amount of the paramedic class with EMS to search for further funding sources and if received to be deducted from the initial cost, with the remainder of the personnel policy to remain in place as it applies to education.

Comm Kelley states that he should obtain a loan to pay for the tuition; we need to send this to the labor attorney for an opinion, we cannot rush this through.

Comm Bates says that if it is in the budget, we should do it for the others.

They are to contact the Risk carrier to determine if they offer this as reimbursement; Craig Johnson says that he did look for funding through other foundations – there is not money available.

Chairman Tanner says to contact the risk carrier.

Roll call. Ayes: Bates, Griner, Rineer, Tanner, Tucker and Walterhouse Nays: Kelley Motion carried.

11:05 a.m. Break

11:15 a.m. Reconvene

Bob Haske, Anderson Tackman CPA

Mr. Haske presents the 2012 Audit Report for FY ending September 30, 2012; the county has an unqualified opinion, which is the highest it can receive.

Motion by Walterhouse, seconded by Griner, to accept the audit report and place on file. Ayes: Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Motion carried.

Chairman Tanner will contact John Armhein, MSUE regarding a goal setting session.

Comm Griner talks about road funding and the Oceana County resolution and the need for funding; EDC meeting regarding goals; he has been looking at how we can utilize the rails to transport; the viability of Graceland is doing well; he has been appointed to MAC steering committee for economic development and transportation.

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CORRESPONDENCE

- Letter received from Benzie Home Health Care regarding contract and not entering same.
- Letter received from MMRMA notifying of RAP grant for the Canine Unit.
- Parks and Recreation minutes of February 25, 2013 received.
- NMCOG contract for Railroad Point: Motion by Walterhouse, seconded by Kelley, to enter into contract with Northwest Michigan County of Governments for professional services to create the Railroad Point Management Plan, authorizing the chairman to sign. Roll call. Ayes: Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Motion carried.
- Letter received from MMRMA regarding the Cridler issue, they are saying they are denying any claims for damages that he is bringing against the county – what would the board care to do? Comm Kelley states that we should go along with the risk management carrier recommendation.

COMMISSIONER REPORTS

Comm Kelley provided a written report.

Chairman Tanner talked regarding regional entity of CMH and the Application for Proposals (AFP), Bylaws and Operating Agreement.

12:03 p.m. Public Input

Steve Cridler talks regarding the inspection on his building.

J. Douglas Holmes refers to the February 29 minutes and HLS purchases.

Gordon Dean reads from the DeWeese report.

12:10 p.m. Public Input Closed

Motion by Kelley, seconded by Bates, to adjourn until April 16, 2013 or the call of the chair. Ayes: Bates, Griner, Kelley, Rineer, Tanner, Tucker and Walterhouse Nays: None Motion carried.

Donald R. Tanner -- Chairman

Dawn Olney – Benzie County Clerk

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1. Approved the agenda as presented.
2. Approved the regular session minutes of March 26, 2013 as amended.
3. Adopted Budget Amendment #4 as presented.
4. Adopted Budget Amendment #5 as presented.
5. Accepted the supplemental 2010 and 2011 Emergency Management Preparedness Grant in the amount of \$613.00 for 2010 and \$2,571.00 for 2011, for a total of \$3,184.00, authorizing the chairman to sign.
6. Authorized payment of the bills from March 27, 2013 to April 2, 2013 in the total amount of \$153,707.63 as presented.
7. Appointed Ron Evitts for a three-year term; Michelle Thompson for a three-year term; Roger Griner for a two-year term; Sue Meredith for a two-year term; Marcia Stobie for a one-year term and Don Tanner for a one-year term to the Brownfield Authority.

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9. Appointed Glen Rineer as the commissioner liaison to the Grand Traverse Veteran's Affairs Committee.
10. Re-appoint Jean Bowers to the Jury Board for a six-year term upon recommendation of Judge Batzer, expiring April 30, 2019.
11. Re-appointed Michael Foust to the Betsie Valley Trail Committee, as the Village of Thompsonville appointee, for a three-year term expiring April 20, 2016.
12. Re-appointed Mary Pitcher to the Benzie-Leelanau Health Dept Board of Appeals for a two year term, expiring February 1, 2015.
13. Approved to disband the International Property Maintenance Code committee and let the townships deal with the issue as they need.
14. Approved to increase the hourly wage of the EMS Clerical position to \$14.56 per hour and reduce the hours from 48 to 40 hours per week, as recommended by the EMS Advisory Committee.
15. Approved up to \$7,500 as the full amount of the paramedic class with EMS to search for further funding sources and if received to be deducted from the initial cost, with the remainder of the personnel policy to remain in place as it applies to education.
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